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REGULAR CITY COUNCIL MEETING
JANUARY 13, 1992

PRESENT

Don Dafoe	Mayor
Gayle Bunker	Council Member
Alan Burraston	Council Member
Robert Dekker	Council Member
Robert Droubay	Council Member
Rex Harris	Council Member

ABSENT

None

OTHERS PRESENT

Dorothy Jeffery	City Recorder
Richard Waddingham	City Attorney
Asst. Public Works Director	Alan Riding
Bryce Ashby	Fire Chief
Rita Byrd	Public Works Secretary
Forrest Roper	Millard County Deputy
Kenneth Topham	Superintendent
Keith Griffiths	Millard School District

Mayor Dafoe called the meeting to order at 7:00 p.m. Dorothy Jeffery, City Recorder, acted as secretary. Mayor Dafoe stated that notice of the meeting time, place and agenda was posted at the principal office of the governing body located at 76 North 200 West and was provided to the Millard County Chronicle/Progress, and to each member of the City Council by personal delivery two days prior to the meeting.

Council Member Gayle Bunker offered an invocation, after which Mayor Dafoe led the Council in the Pledge of Allegiance.

MINUTES

The proposed minutes of a Public Hearing held December 16, 1991, were presented for consideration and approval. The Council reviewed the minutes briefly, after which Council Member Gayle Bunker MOVED that the minutes be approved as presented. The motion was SECONDED by Council Member Robert Droubay. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

The proposed minutes of a Special City Council Meeting held December 16, 1991, were presented for consideration and approval. The Council reviewed the minutes briefly, after which Council Member Robert Droubay MOVED that the minutes be approved as presented. The motion was SECONDED by Council Member Robert Dekker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

The proposed minutes of a Special City Council Meeting held January 2, 1992, were presented for consideration and approval. The Council reviewed the minutes briefly and proposed corrections, after which Council Member Robert Droubay MOVED that the minutes be approved as corrected. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

ACCOUNTS PAYABLE

The Council reviewed the accounts payable, a list of which had been given to them two days prior to the meeting. Following a brief discussion of the accounts payable, Council Member Robert Droubay MOVED that the accounts payable be approved for payment as listed in the amount of \$22,864.83. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

UNFINISHED BUSINESS

ATTORNEY RICHARD WADDINGHAM: DELTA CITY PERSONNEL POLICY

Mayor Dafoe asked Attorney Richard Waddingham to present a section of the Delta City Personnel Policy regarding Annual Leave.

Attorney Waddingham presented and reviewed Section 18 of the Personnel Policy entitled "Annual Leave". He explained that the proposed Annual Leave policy is based on a calendar year basis; however, Delta City operates on a fiscal year basis.

Assistant Public Works Director Alan Riding addressed the City Council and presented an Annual Leave proposal from the City Employees. He explained that the old policy has been interpreted different ways at different times, which has caused alot of confusion among the City Employees. Also, at the present time the old policy adversely affects several employee's annual leave.

Mr. Riding said that his main concern is to have a policy that will be easily understood by everyone at all times.

Following lengthy discussion, the City Council concurred with the proposal presented by Attorney Waddingham changing the calendar year to a fiscal year. This item will be discussed further at the next Regular City Council Meeting.

NEW BUSINESS

MAYOR DON DAFOE: COUNCIL MEMBER ASSIGNMENTS

Mayor Dafoe made the following Council Member Assignments:

Mayor Dafoe:	Sheriff's Office - City Hall
Gayle Bunker:	Airport - Planning & Zoning
Alan Burraston:	Fire Dept. - Millard County Fire District Board - Irrigation
Robert Dekker:	Streets - Animal Control - City Clean-Up
Robert Droubay:	Library - Library Board - Youth Council - Parks - Celebrations
Rex Harris:	Water - Sewer - Economic Development

Council Member Gayle Bunker MOVED to approve the Council Member Assignments as presented by Mayor Dafoe. The motion was SECONDED by Council Member Rex Harris. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR DON DAFOE: LETTER FROM MILLARD SCHOOL DISTRICT CONCERNING
SEWER REALIGNMENT PROJECT

Mayor Dafoe presented the following letter dated December 18, 1991, that he received from Superintendent Kenneth Topham, Millard School District:

Gentlemen:

The Board of Education has asked that I submit this letter of request to you regarding the sewer line to be located on 200 North between 200 and 300 East.

The School District is willing to pay the costs of installation of the new sewer line including labor and materials, but would like to ask if Delta City would pay for the design costs of this line. The Board has not anticipated having to fund the design fees.

Thank you for your consideration regarding this request. We need to move ahead with this building project as we anticipate bidding the construction in January or February.

Mayor Dafoe then asked Superintendent Topham to address the Council regarding this request.

Superintendent Topham expressed their desire to work together with Delta City on the sewer realignment at the new Delta North Elementary School site. He said that the design costs proposed by Sunrise Engineering were approximately \$3,000. He then asked for the City's cooperation in paying for the design costs of the project.

Council Member Gayle Bunker said that he doesn't feel those costs are the City's responsibility and that it was his understanding that if the City closed 100 East Street then Millard School District would be responsible for all costs involved in the project.

Mr. Topham requested the City Council's permission to obtain other bids for the design of the sewer alignment project. The Council was in favor of Mr. Topham obtaining additional bids.

Discussion was held and clarification was made that Millard School District will be responsible for the construction of the sewer alignment project, under the supervision of the Delta City Public Works Department.

PUBLIC WORKS DIRECTOR NEIL FORSTER: STATUS OF AIRPORT IMPROVEMENT PROJECT

In view of Public Works Director Neil Forster's Absence, Mayor Dafoe asked Assistant Public Works Director Alan Riding to address the City Council.

Alan Riding said that he talked with Frank Seegmiller, Creamer & Noble Engineers, and Mr. Seegmiller said that when the bids came in on the priority schedule of the Airport Improvement Project they were higher than there is money available. He then contacted Armando Roman, FAA, to apply for any available funding to complete the priority schedule as bid. Mr. Seegmiller was told that there is no money available from the FAA at this time and that he should modify the priority schedule to match the money that is available. Mr. Roman said that there should be money available by March 1, 1992, so to proceed with the construction of the Airport Improvement Project and reapply at that time for the completion of the priority schedule as bid.

Mr. Riding said that the bid for the project was awarded to Valley Asphalt. The Notice To Proceed will be issued mid-February and construction will begin March 1st.

PUBLIC WORKS DIRECTOR NEIL FORSTER: PLACEMENT OF STOP SIGNS AT 200 NORTH 300 WEST INTERSECTION AND AT 200 NORTH 200 WEST INTERSECTION

In view of Public Works Director Neil Forster's absence, Mayor Dafoe asked Assistant Public Works Director Alan Riding to address

the Council regarding the placement of stop signs at 200 North 300 West intersection and at 200 North 200 West intersection.

Alan Riding explained that the Public Works Department was instructed by Mayor Dafoe to change the stop signs at 200 North 300 West intersection to allow North and South traffic flow rather than East and West traffic flow. Therefore the signs were changed at that intersection. The signs were also changed at 200 North 200 West intersection to allow for the same traffic flow at both intersections.

Discussion was held regarding complaints received concerning this change and the best possible direction for traffic flow in that area. Council Member Gayle Bunker recommended that before any changes such as this occur, they be brought before the City Council.

Council Member Gayle Bunker MOVED to revert the stop signs at 200 North 300 West intersection and at 200 North 200 West intersection to maintain an East/West traffic flow. The motion was SECONDED by Council Member Robert Dekker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

FIRE CHIEF BRYCE ASHBY: 1992 DELTA CITY FIRE DEPARTMENT ELECTION RESULTS

Mayor Dafoe asked Fire Chief Bryce Ashby to present the 1992 Delta City Fire Department Election results.

Chief Bryce Ashby presented the following 1992 Delta City Fire Department Election Results:

Bryce Ashby	Chief
Jay Bohn	Asst. Fire Chief
Lynn Ashby	Captain
Keith Johnson	Lieutenant
Shawn Maxfield	Secretary/Treasurer

Chief Ashby said that at the present time there are 18 volunteer firemen, and they are all conscientious, active members.

Council Member Gayle Bunker MOVED to approve the 1992 Delta City Fire Department Officers as presented. The motion was SECONDED by Council Member Rex Harris. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

COUNCIL MEMBER ROBERT DEKKER: APPOINTMENT OF EMERGENCY MANAGEMENT DIRECTOR

Mayor Dafoe asked Council Member Robert Dekker to discuss the

appointment of a Comprehensive Emergency Management Director for Delta City.

Council Member Robert Dekker recommended that a liaison be appointed from Delta City to coordinate with the Millard County Sheriff's Department in case of an emergency situation in Delta City. Mr. Dekker then asked Deputy Forrest Roper, Millard County Emergency Management Director, to address the Council.

Deputy Roper explained that Delta City should have a detailed plan in place to coordinate city wide in case of any emergency or disaster. He said that Delta City's should first initiate their plan and and expend their resources then coordinate with Millard County and then with the State for further resources.

Following discussion, Council Member Robert Dekker MOVED to create an Comprehensive Emergency Management Director position within Delta City. The motion was SECONDED by Council Member Robert Droubay. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

Personnel for this position was to be discussed in closed session.

MAYOR DON DAFOE: CLOSED SESSION FOR THE PURPOSE OF DISCUSSING DELTA CITY PERSONNEL

Council Member Robert Droubay MOVED that the Council meet in closed session at 9:20 p.m. for the purpose of discussing Delta City personnel. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a roll call vote. The voting was as follows:


Council Member Gayle Bunker	Yes
Council Member Alan Burraston	Yes
Council Member Robert Dekker	Yes
Council Member Robert Droubay	Yes
Council Member Rex Harris	Yes

Following the closed session, Council Member Robert Dekker MOVED to reconvene to Regular City Council Meeting at 11:20 p.m. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions to be discussed. There being none, he called for a vote. The motion passed unanimously.


Mayor Dafoe asked if there were any comments, questions or items to be discussed. There being none, Council Member Gayle Bunker MOVED to adjourn. The motion was SECONDED by Council Member Robert Droubay. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The

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motion passed unanimously. Mayor Dafoe declared the meeting adjourned at 11:23 p.m.



DON DAFOE, Mayor



DOROTHY JEFFERY
Delta City Recorder

MINUTES APPROVED: RCCM 1-27-92